

**LEWIS AND CLARK CITY-COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH –MINUTES
MACo Building 2715 Skyway Drive, HELENA, MONTANA 59601
July 25, 2013**

Members Present

Kelly Parsley, chair
Commissioner Andy Hunthausen, vice-chair
Anne Weber
Maria Braman
James Benish
Kent Kultgen

Staff Present

Melanie Reynolds Kate McIvor
Jolene Helgersen Norman Rostocki
Kathy Moore Drenda Niemann
Gayle Shirley Jim Wilbur
Mike Henderson
Karen Lane
Jeanne Underhill

Members Absent

Mayor Anthony Strainer
Mayor Jim Smith
Jennifer Lowell

Guests Present

Karen Filipovich, Facilitator
Ken Wallace

STRATEGIC PLANNING

Karen Filipovich facilitated the meeting, the first of what is expected to be 3 Board of Health strategic planning sessions. Key discussion items were:

- The need for a public health department and what the health department needs from strategic planning
- Health department survey results
- Decision-making criteria
- Health department priorities and goals for the next 3 years

Volunteers for a strategic planning work group will meet in August to organize material from today's planning session to present at the second strategic planning session scheduled for September.

ACTION ITEMS

Hearing Officer Recommendation, Ms. Theresa Lewing: Anne Weber, hearing officer, gave a brief explanation of the Ms. Theresa Lewing variance hearing held on July 24, 2013, along with her recommendation for approval. Kathy Moore, Environmental Services Division Administrator, stated that the variance has met all of the state Department of Environmental Quality criteria for granting a variance. Commissioner Hunthausen moved to ratify the hearing officer recommendation for approval. Maria Braman seconded the motion. The motion carried 6-0.

Hearing Officer Recommendation, Mr. Robert Kistler: Ms. Weber gave a brief explanation of the Mr. Robert Kistler variance hearing held on July 24, 2013, along with her recommendation for approval. Ms. Moore stated that the variance has met all of the state Department of Environmental Quality criteria for granting a variance. Ms. Braman moved to ratify the hearing officer recommendation for approval. James Benish seconded the motion. The motion carried 6-0.

Kelly Parsley, Chair

Melanie Reynolds, Secretary